

July 20-24

Daniel & Revelation – DO (Available through Live-stream)

A careful examination of the exemplary life of Daniel, the prophecies surrounding the end times, the relationship between these prophecies, and how they intertwine with the book of Revelation will all be covered.

Will substitute for:

Daniel and Revelation Bible Elective Elective

Survey of Microsoft Excel – DA (Available through Live-stream)

An in-depth study of the latest computer spreadsheet system is undertaken for the benefit of teaching effective ways to track information and reports in the ministry.

Will substitute for:

Microsoft Excel Life Skill Elective Elective

All Summer
(self-paced)

Advanced Microsoft Word – LR

Document enhancement through use of fonts, size, alignment, headers, footers, borders, and graphics is given. (1st meeting on Monday, May 18th at 8:00 AM)

Will substitute for:

Advanced Word Secretarial Science Elective Elective

Algebra for Teachers – PJ

A review of algebraic skills essential for teachers in science, math, personal finance, and elementary classrooms (1st meeting on Monday, May 18th at 8:00 AM). Must pass a placement exam before registering.

Will substitute for:

College Algebra for Non-Majors Elective

Basic Keyboarding I & II - MP

These courses are designed to fulfill the usual requirements of Basic Keyboarding I & II, but each student is on a self-paced schedule. (1st meeting on Monday, May 18th at 8:00 AM)

Will substitute for:

Basic Keyboarding I or II Life Skill Elective Elective

Church Functions – DH

An overview of the ministries and functions of the local church, including weddings, funerals, and Vacation Bible Schools

Will substitute for:

Church Education Elective

Microsoft Word – CM

Introduction to computers, through the use of document creation by saving, printing, selecting, moving, copying, and replacing text is taught.

Will substitute for:

Basic Microsoft Word (non-secretarial) Computers in the Ministry Elective

Sewing – NL

This course will focus on the basics of simple and practical sewing skills including button sewing, hemming, and simple garment creation.

Will substitute for:

Sewing Domestic Science Elective Elective

Classes are 2 credit hours unless otherwise noted, and all count for a number of required/elective courses. Our 2 credit hour courses run for five consecutive weekdays from 8:00-12:30. **A student cannot take an absence during the week.** Cost is \$185.00 **per credit hour** (or \$185.00 to audit) with discounts for dorm students and for consecutive class(es) taken. Registration for each class is held @ 8:00 a.m. on the first day of the class, unless otherwise noted. If you are coming from out of the area, please pre-register by the Friday before the class is scheduled. Classes are held for no less than five students (three students if required by a graduate). If a course is cancelled for lack of students, the course may still be taken as a tutored course (a tutoring fee applies). Live-streaming a class for credit requires an addition fee of \$50. For more information, call PBC 847-931-7222, email office@pbcmaverick.com, or write to: Academic Dean 345 W. River Rd Elgin, IL 60123.